

Collington Resident Association Website

Policies and Procedures

Draft of September 10th, 2015

Approved by the Technology Committee (September 10, 2015)

Approved by the Council of the Residents' Association (September 15, 2015)

Purpose

The Collington Resident Association website is designed to enhance the lives of residents by providing access to information and communication between residents. It does not, at this point, replace any current form of communication, including print publications, mail, e-mail, bulletin boards, telephone communications; rather it is an additional medium to make information accessible and retrievable in electronic format.

Public Face

The website will be accessible to the general public.

The website will be available for indexing on search sites.

When appropriate, such as the phone list, some content will be password protected.

Pictures of residents will be posted only with permission.

Content Principles

Content must be appropriate for public access, consistent with Collington's other websites, and consistent with the philosophy of Collington. The site is not a place for complaints and disputes, which can be aired through other venues. Nor is it a place for any commercial activity.

Content Control

We will collect News from a wide variety of authors. Requesting individuals will be given instructions on how to post. Only members of the Collington community will be given permission to post. And no content will appear without moderation by one of the moderators described below.

“Static” information will be collected from existing sources. We solicit submissions from Operating Committees, Activity groups and individual members of our community. A particular attempt will be made to ensure that at least one individual from each operating or activity committee is authorized to, and able to, post on behalf of that group.

There will be at least two moderators, either of whom can approve content for publication. If there is doubt as to the appropriateness of the content, the moderator(s) will consult with others, including where appropriate, the Marketing Department.

The Chair(s) of the Technology Committee, and the Chair of the Website Sub-Committee shall be moderators, ex officio.

While general guidelines about content will be made by the Resident Association, it is assumed that the vast majority of decisions will be simple, and resolved by the moderator(s) or the Technology Committee. If there are objections about content, they should first be addressed to the Moderator(s), with an appeal to the Executive Committee of the Residents Council.

Costs

The cost of maintaining the website will be borne by the Residents Association, through the budget of the Tech/Comm Committee.